

NOTICE - VILLAGE OF TINLEY PARK
MEETING OF THE COMMITTEE OF THE WHOLE

NOTICE HEREBY GIVEN that a regular Committee of the Whole Meeting of the Village of Tinley Park, Cook and Will Counties, Illinois will be held on Tuesday, September 1, 2026, beginning at 5:45 PM in Council Chambers, located in the Tinley Park Village Hall, 16250 South Oak Park Avenue, Tinley Park, Illinois 60477.

THE AGENDA IS AS FOLLOWS:

1. CALL MEETING TO ORDER.
2. ROLL CALL.
3. CONSIDER APPROVAL OF MINUTES OF THE COMMITTEE OF THE WHOLE MEETING HELD ON AUGUST 18, 2026.
4. DISCUSS FISCAL YEAR 2027 BUDGET AMENDMENT.
5. DISCUSS A BLANKET PURCHASE ORDER WITH BETTENHAUSEN CONSTRUCTION FOR TRUCKING SERVICES.
6. DISCUSS A CONTRACT RENEWAL WITH HOMER TREE CARE, INC. FOR THE PARKWAY TREE PRUNING.
7. DISCUSS A CONTRACT RENEWAL WITH PRINCIPLE LIGHTING INC. FOR THE DOWNTOWN HOLIDAY DECORATIONS.
8. DISCUSS A PURCHASE WITH ATKORE INTERNATIONAL CONSISTING OF 26 SECURITY BOLLARDS FOR THE OAK PARK AVENUE TRAIN STATION NORTH PARKING LOT.
9. DISCUSS A BLANKET PURCHASE ORDER WITH AMSIVE FOR UTILITY BILL PRINTING.
10. DISCUSS A PROFESSIONAL SERVICES AGREEMENT WITH ROBINSON ENGINEERING, LTD. FOR THE PHASE I (30% DESIGN) ENGINEERING PLANS FOR STREAMBANK STABILIZATION OF MIDLOTHIAN CREEK.
11. RECEIVE COMMENTS FROM THE PUBLIC.

ADJOURNMENT

NANCY M. O'CONNOR, VILLAGE CLERK

ROLL CALL

MINUTES
Meeting of the Committee of the Whole
August 18, 2026 – 5:45 p.m.
Village Hall - Council Chambers
16250 S Oak Park Ave.
Tinley Park, IL 60477

Item #1 - At 5:45 p.m. the regular meeting of the Committee of the Whole was called to order.

Item #2 - Clerk O'Connor called the roll. Present and responding to roll call were the following:

Members Present: M. Glotz, Village President
 N. O'Connor, Village Clerk
 M. Mueller, Village Trustee
 W. Brady, Village Trustee
 D. Mahoney, Village Trustee
 K. Shaw, Village Trustee

Members Absent: W. Brennan, Village Trustee
 C. Sullivan, Village Trustee

Staff Present: P. Carr, Village Manager/ Interim Assistant Finance Director
 A. Arrigo, Human Resources Director/Assistant Village Manager
 D. Framke, Marketing Director/Assistant Village Manager
 S. Mitchell, Finance Director
 T. Tilton, Police Chief
 S. Klotz, Fire Chief
 M. Coleman, Community Development Director
 J. Urbanski, Public Works Director
 L. Galovich, Village Attorney

Item #3 - CONSIDER APPROVAL OF THE MINUTES OF THE COMMITTEE OF THE WHOLE MEETING HELD AUGUST 5, 2026 – Motion was made by Trustee Shaw, seconded by Trustee Brady, to approve the minutes of the Committee of the Whole meeting held on August 5, 2026. Vote by roll call. Ayes: Brady, Mahoney, Mueller, Shaw. Nays: None. Absent: Brennan, Sullivan. President Glotz declared the motion carried.

Item #4 – DISCUSS AN AGREEMENT BETWEEN THE VILLAGE OF TINLEY PARK AND CDW GOVERNMENT FOR NETWORK EQUIPMENT ANNUAL RENEWAL – CDW Government Solutions was selected as the low bidder in response to the July 2026 Invitation to Bid, with a proposal totaling \$26,420.70. President Glotz asked if members of the Committee had any questions. There were none. Motion was made by Trustee Mueller, seconded by Trustee Mahoney, to recommend an agreement between the Village of Tinley Park and CDW Government for Network Equipment annual renewal be forwarded to the Village Board. Vote by roll call. Ayes: Brady, Mahoney, Mueller, Shaw. Nays: None. Absent: Brennan, Sullivan. President Glotz declared the motion carried.

Item #5 – DISCUSS AUTOMATIC/MUTUAL AID MASTER AGREEMENT WITH MABAS DIVISION 24

– The Mutual Aid Box Alarm System (MABAS) Executive Board has updated the Automatic/Mutual Aid Master Agreement. This agreement must be approved to continue to receive MABAS assets. President Glotz asked if members of the Committee had any questions. There were none. Motion was made by Trustee Brady, seconded by Trustee Shaw, to recommend Automatic/Mutual Aid Master Agreement with MABAS Division 24 be forwarded to the Village Board. Vote by roll call. Ayes: Brady, Mahoney, Mueller, Shaw. Nays: None. Absent: Brennan, Sullivan. President Glotz declared the motion carried.

Item #6 – DISCUSS A PURCHASE ORDER WITH CORE & MAIN FOR THE SENSUS REGIONAL NETWORK INTERFACE (RNI) ANNUAL FEE

– This Purchase Order with Core & Main allows the continued use of Sensus RNI as the communication network for all water meter related items. President Glotz asked if members of the Committee had any questions. There were none. Motion was made by Trustee Mahoney, seconded by Trustee Shaw, to recommend a purchase order with Core & Main for the Sensus Regional Network Interface (RNI) annual fee be forwarded to the Village Board. Vote by roll call. Ayes: Brady, Mahoney, Mueller, Shaw. Nays: None. Absent: Brennan, Sullivan. President Glotz declared the motion carried.

Item #7 – DISCUSS AN AGREEMENT WITH M.E. SIMPSON CO., INC. FOR THE WATER ASSESSMENT PROGRAM RENEWAL

– This is a renewal with M.E. Simpson Co., Inc. for the Water Assessment Program, which includes Fire Hydrant Maintenance and Flow Testing, Water System Leak Survey, and Valve Exercising. President Glotz asked if members of the Committee had any questions. There were none. Motion was made by Trustee Mahoney, seconded by Trustee Shaw, to recommend an agreement with M.E. SIMPSON CO., Inc. for the Water Assessment Program renewal be forwarded to the Village Board. Vote by roll call. Ayes: Brady, Mahoney, Mueller, Shaw. Nays: None. Absent: Brennan, Sullivan. President Glotz declared the motion carried.

Item #8 – DISCUSS AMENDED PROFESSIONAL SERVICES AGREEMENT WITH CHRISTOPHER B. BURKE ENGINEERING, LTD. FOR ENGINEERING AND LANDSCAPE ARCHITECTURE SERVICES

– Nine responses were received to the request for qualifications (RFQ) on June 5, 2026. Staff recommend the following four firms be utilized: Site Design Group, Lakota Group, Christopher B. Burke Engineering, Ltd. (CBBEL), and Robinson Engineering, Ltd. (REL). President Glotz asked if members of the Committee had any questions. There were none. Motion was made by Trustee Mueller, seconded by Trustee Mahoney, to recommend an amended Professional Services Agreement with Christopher B. Burke Engineering, Ltd. for Engineering and Landscape Architecture services be forwarded to the Village Board. Vote by roll call. Ayes: Brady, Mahoney, Mueller, Shaw. Nays: None. Absent: Brennan, Sullivan. President Glotz declared the motion carried.

Item #9 – DISCUSS A PROFESSIONAL SERVICES AGREEMENT WITH THE LAKOTA GROUP FOR LANDSCAPE ARCHITECTURE SERVICES

– Nine responses were received to the request for qualifications (RFQ) on June 5, 2026. Staff recommend the following four firms be utilized: Site Design Group, Lakota Group, Christopher B. Burke Engineering, Ltd. (CBBEL), and Robinson Engineering, Ltd. (REL). President Glotz asked if members of the Committee had any questions. There were none. Motion was made by Trustee Mahoney, seconded by Trustee Shaw, to recommend a Professional Services Agreement with the Lakota Group for Landscape Architecture services be forwarded to the Village Board. Vote by roll call. Ayes: Brady, Mahoney, Mueller, Shaw. Nays: None. Absent: Brennan, Sullivan. President Glotz declared the motion carried.

Item #10 – DISCUSS AMENDED PROFESSIONAL SERVICES AGREEMENT WITH ROBINSON ENGINEERING, LTD. FOR ENGINEERING AND LANDSCAPE ARCHITECTURE SERVICES

– Nine responses were received to the request for qualifications (RFQ) on June 5, 2026. Staff recommend the following four firms be utilized: Site Design Group, Lakota Group, Christopher B. Burke Engineering, Ltd. (CBBEL), and Robinson Engineering, Ltd. (REL). President Glotz asked if members of the Committee had any questions. There were none. Motion was made by Trustee Mahoney, seconded by Trustee Mueller, to recommend an amended Professional Services Agreement with Robinson Engineering, Ltd. for Engineering and Landscape Architecture services be forwarded to the Village Board. Vote by roll call. Ayes: Brady, Mahoney, Mueller, Shaw. Nays: None. Absent: Brennan, Sullivan. President Glotz declared the motion carried.

Item 11 – DISCUSS A PROFESSIONAL SERVICES AGREEMENT WITH SITE DESIGN GROUP, LTD. FOR LANDSCAPE ARCHITECTURE SERVICES

– Nine responses were received to the request for qualifications (RFQ) on June 5, 2026. Staff recommend the following four firms be utilized: Site Design Group, Lakota Group, Christopher B. Burke Engineering, Ltd. (CBBEL), and Robinson Engineering, Ltd. (REL). President Glotz asked if members of the Committee had any questions. There were none. Motion was made by Trustee Mahoney, seconded by Trustee Mueller to recommend a Professional Services Agreement with Site Design Group, Ltd. for Landscape Architecture services be forwarded to the Village Board. Vote by roll call. Ayes: Brady, Mahoney, Mueller, Shaw. Nays: None. Absent: Brennan, Sullivan. President Glotz declared the motion carried.

Item #12 – RECEIVE COMMENTS FROM THE PUBLIC –

President Glotz asked if there were any comments from the public. There were none.

Motion was made by Trustee Mueller, seconded by Trustee Shaw, to adjourn the Committee of the Whole at 5:50 p.m. Vote by roll call. Ayes: Brady, Mahoney, Mueller, Shaw. Nays: None. Absent: Brennan, Sullivan. President Glotz declared the motion carried.



Interoffice Memo

Date: September 1, 2026
To: Village Board of Trustees
From: Sarah Mitchell, Finance Director
Cc: Patrick Carr, Village Manager

Subject: FY2027 Budget Amendment #1

The proposed budget amendment, detailed in the attached spreadsheet, addresses carryover purchase orders from FY2026 that were not included in the FY2027 adopted budget and reallocates bond proceeds among the appropriate funds for previously approved projects. The amendment increases revenues by \$2,661,750 and expenditures by \$3,169,445, resulting in a net increase in the amount of \$507,695.

Staff requests Village Board discussion and direction on the proposed budget amendments to ensure the FY2027 budget accurately reflects outstanding commitments and the proper allocation of remaining bond proceeds.



Interoffice Memo

Date: August 24, 2026
To: John Urbanski, Public Works Director
From: Joe Fitzpatrick, Water & Sewer Superintendent
Subject: Blanket Purchase Order for Trucking Services

Presented for Committee of Whole and Village Board on September 1, 2026 consideration and action.

Description: Requesting a blanket Purchase Order for trucking services throughout fiscal year 2027. These services include hauling out spoils, branches, wood chips, etc. We received three hourly rate quotes to perform these services. These are the results:

<u>Contractor:</u>	<u>Location:</u>	<u>Quote:</u>
Bettenhausen Construction	New Lenox, IL	\$125/HR
MBI Trucking	Burnham, IL	\$175/HR
Airy's Inc.	Joliet, IL	\$175/HR

Budget/Finance: Funding is available for use in the FY2027 Operation and Maintenance Budget.

Staff Direction Request: Approve issuing a blanket Purchase Order to Bettenhausen Construction for trucking services in the amount of \$90,000.



Interoffice Memo

Date: August 18th, 2026
To: John Urbanski, Public Works Director
From: Ken Howard, Streets & Fleet Superintendent
Subject: Parkway Tree Pruning Contract (Renewal, Year 2 of 3)

Presented at the Committee of the Whole and Village Board Meetings on September 1st, 2026, for consideration and possible action.

Scope of Work: Renewal of service contract for pruning, trimming, and removal of Village owned parkway trees. The contractor is responsible for predetermined maintenance of parkway trees set by the Street Department's recommendations. Renewal is second year of a 3-year contract.

Background: In 2025 the Village held an RFP to determine a contractor to conduct a Village wide maintenance program for parkway trees. The bid was awarded to Homer Tree Care, Inc. with two additional renewable years to complete phase one of maintenance schedule. Staff will focus initial maintenance on areas predominantly affected by the summer storms of 2026, in addition to areas with a large population of mature trees.

Description: Conduct second year of Parkway Tree Pruning Program.

<u>Budget/Finance:</u>	Budget Amount:	\$149,925
	Contract Amount:	\$107,900
	Contingency (25%):	<u>\$26,975</u>
	Difference (Under Budget):	\$15,050

Staff Direction Request: Approve contract renewal and award the project to Homer Tree Care, Inc. in the not to exceed amount of \$134,875.



Interoffice Memo

Date: August 23, 2026

To: John Urbanski, Public Works Director

From: Ken Howard, Streets & Fleet Superintendent

Subject: Downtown Holiday Decorations Contract (Renewal, Year 3 of 3)

Presented at the Committee of the Whole September 1st, 2026, and Village Board Meeting on September 15th, 2026, for consideration and possible action.

Scope of Work: Renew service contract for third and final year with Principle Lighting Inc. for installation of holiday décor at locations throughout the Village.

Background: In September of 2024, the Village held an RFP to determine a qualified contractor to provide the following services: installation, maintenance, removal, packaging, and delivery of holiday decorations. Principle Lighting Inc. was awarded the service contract with two, one year renewal options. Holiday decoration locations include the following sites: Harmony Square, parking lots at Oak Park and 80th Ave Train Stations, Vogt Plaza, Zabrocki Plaza, Hickory Street, and various streetlight poles throughout the Village.

Description: Conduct third year of Downtown Holiday Decorations service contract.

<u>Budget/Finance:</u>	Budget Amount:	\$389,000.00
	Contract Amount:	\$67,173.88
	Contingency (45%):	\$30,228.25
	Difference (Under Budget):	\$291,597.87

Staff Direction Request: Approve contract renewal and award service contract for Downtown Holiday Decorations to Principle Lighting Inc. in the not to exceed amount of \$97,402.13.



Interoffice Memo

Date: August 21, 2026

To: John Urbanski, Public Works Director

From: Ken Howard, Streets & Fleet Superintendent

Subject: Bollard Purchase, Oak Park Avenue Train Station - North Parking Lot

Presented at the Committee of the Whole September 1st, 2026, and Village Board Meeting on September 15th, 2026, for consideration and possible action.

Scope of Work: Purchase of 26 stainless-steel security bollards from Atkore International for the Oak Park Avenue Train Station North parking lot.

Background: In July of 2025 the Village purchased security bollards from Atkore International to be placed along North Street and 67th Ct. The purchase was made as a matter of public safety to prevent traffic from entering the area around Harmony Square. During the budgetary process this Spring it was suggested that additional bollards be placed inside the north lot of the Oak Park Train Station while that lot is being repaved this upcoming fall. Intent is to safely divide the north parking lot into sections for future events while still maintaining space for parking. Purchasing from Atkore to match existing 4" bollards presently located around Harmony Square.

Description: Purchase 26 additional stainless-steel security bollards for the Oak Park Avenue Train Station North parking lot.

<u>Budget/Finance:</u>	Budget Amount:	\$125,000.00
	Purchase Amount:	<u>\$35,637.63</u>
	Difference (Under Budget):	\$89,362.37

Staff Direction Request: Approve purchase of stainless-steel security bollards from Atkore International in the not to exceed amount of \$35,637.63.



Interoffice Memo

Date: August 25, 2026

To: John Urbanski, Public Works Director

From: Bill Gomolka, Public Works Administrative Manager

Subject: Blanket Purchase Order for Utility Bill Printing

Presented for Committee of Whole on September 1st, 2026 and Village Board on September 15th, 2026 consideration and action.

Description: Requesting a blanket Purchase Order for purchasing Utility Bill Printing throughout fiscal year 2027. Amsive is the sole supplier for printing utility bills used within the Village and is proprietary to the billing templates and data files used for generating and mailing utility bills. This includes but is not limited to, monthly utility bills, monthly penalty bills, and utility bill special messaging.

<u>Vendor:</u>	<u>Location:</u>	<u>Invoice Amount:</u>
Amsive	Bolingbrook, IL	\$52,000

Budget/Finance: Funding is available for use in the FY2027 Operation and Maintenance Budget.

Staff Direction Request: Approve issuing a blanket Purchase Order to Amsive for purchasing utility bill printing in the amount of \$52,000.



Interoffice Memo

Date: August 25, 2026

To: Pat Carr – Village Manager
John Urbanski – Public Works Director

From: Kyle Vester – Village Engineer

Subject: Professional Services Agreement Between the Village of Tinley Park and Robinson Engineering Ltd. for Phase I (30% Design) Engineering Plans for Streambank Stabilization of Midlothian Creek in Downtown Tinley Park

Prepared for the Committee of the Whole on September 1, 2026 and Village Board Meeting on September 15, 2026 for consideration and possible action.

Description: Robinson Engineering Ltd. (REL) has previously provided the Village with hydraulic analysis for Midlothian Creek and conceptual plans for improving the overall downtown area. This work has been in conjunction with the Harmony Square Development and the Village's overall desire for making our downtown area an attraction for the community.

In 2020/2021, the Village undertook a streambank stabilization funded through the MWRD for a portion of Midlothian Creek just east of 66th Ct. This project was a great success in the Village's attempt to alleviate erosion issues occurring along the creek's banks. This proposed project will include the Phase I limits of the Village's overall plan to continue stabilization improvements along Midlothian Creek. As part of the proposed improvements, an 8'-wide path, approximately 1,500' in length, will be constructed along the south and west side of the creek, and the pedestrian bridge on 172nd St. leading to Tinley Memorial Park will be replaced with a bridge that allows space for the proposed path. The proposed improvements will also include fencing, lighting and pedestrian amenities.

Due to the number of potential architectural choices for this project, Village Staff and REL opted to phase the engineering and begin with 30% level plans, which will include architectural renderings of the proposed improvements for Village review and comment, as well as a more detailed construction estimate. REL will also assist in the attempt to procure funding from the MWRD for this project by submitting appropriate information and attending meetings as necessary and will coordinate the completion of a wetland delineation and assessment report by our sub-consultant (V3 Companies).

This project was included in the FY2027 Capital Budget.

Staff Direction Request: Approve the Professional Services Agreement Between the Village of Tinley Park and Robinson Engineering Ltd. for Phase I (30% Design) Engineering Plans for Streambank Stabilization of Midlothian Creek in Downtown Tinley Park for a not-to-exceed lump sum fee of \$213,000.

PUBLIC COMMENT